

To,
The Director,
Board of Examinations and Evaluation,
S.N.D.T. Women's University,
Pariksha Bhavan,
Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West),
Mumbai 400 049.

No. of Transcript : _____
Amt. of Fees (Rs.) : _____
Receipt No. : _____
Date : _____
Mode of Payment : Cash / Online

Name of the Student : _____
(As per Marksheet / Degree Certificate)
Address for Correspondence: _____
(Within India only)

_____ Pin Code : _____

E-mail Id: _____ Contact Numbers: _____

Name of the Examination : _____ Last Sem./Year Seat No. _____

No. of copies of Transcripts for Authenticity: _____

Reason/Purpose/Need of Authenticity of Transcript for: _____

Signature of the Student / Guardian / Parent

INSTRUCTIONS:

1. Fees for Authentication of Transcript of Pariksha Bhavan, Juhu
Fees: Rs.1000/- for 2 sets of Transcript and Rs.200/- for extra each copy of Transcript.
2. Fees can be paid by Cash/RTGS/NEFT/QR Code should be in favour of "The Registrar SNDT Women's University, Mumbai."
(a) **Details about RTGS/NEFT:** BANK NAME : CANARA BANK,BRANCH :
SNDT, JUHU MUMBAI - 400049, ACCOUNT NUMBER: 4634101000022,
IFSC CODE: CNRB0004634, Details about QR Code please visit to our
website : sndt.ac.in click on Exam Section click on Fee Structure at the
end of page QR Code is display.



(b) Payment details of the students:

From Account Name: _____

Reference Id / UTR Number : _____ Date _____

From Account Number: _____ Bank Name: _____

and please send scan copy of this form on given mail ID

qr.rtgs.neft@exam.sndt.ac.in

List of Documents to be enclosed with application form :

- a. Receipt for fees paid – **UNIVERSITY COPY** (if fees paid by cash at Accounts Unit Counter of Pariksha Bhavan, Juhu)
 - b. Original Set of Transcript issued by College / Institute / Department
 - c. Photocopies of **all Marksheets** attempt wise - Individual as well as consolidated (Including ABSENT/FAIL/ATKT/PASS) **should be readable and serially attached Semester I, II, etc.**
 - d. Photocopy of backside of last semester.
 - e. year of marksheet and Degree Certificate
3. **Processing Time** : Usually takes 15 working days
 4. **Fees once paid will not be refunded.**
 5. Incomplete and wrong details in application will not be entertained and no correspondence will be made in that behalf.
 6. In case of incomplete document or less fee paid the working days will be calculated after the completion of the document or payment of fee.
 7. University will provide sealed and stamped envelopes of the transcript. For tampering of any kind student will be held responsible.