

**SHREEMATI NATHIBAI DAMODAR THACKERSEY WOMEN'S UNIVERSITY**

Pariksha Bhavan, Sir Vitthaladas Vidyavihar, Juhu Road, Santacruz (W), Mumbai 400 049.

Tel.No.: 022-26612877 (Direct) / 022-26608462/93 E-mail : mcdc@exam.sndt.ac.in

**APPLICATION FORM FOR DEGREE / DIPLOMA CERTIFICATE**

To,  
The Director,  
Board of Examinations and Evaluation,  
S.N.D.T. Women's University,  
Pariksha Bhavan, Sir Vitthaladas Thackersey Vidyavihar,  
Juhu Road, Santacruz (West),  
Mumbai 400 049.

Amt. of Fees (Rs.) : \_\_\_\_\_

Receipt No. : \_\_\_\_\_

Date : \_\_\_\_\_

Mode of Payment : Cash / Online

Name of the Student : \_\_\_\_\_

(As per Marksheet)

Address for Correspondence: \_\_\_\_\_

(Within India only)

Pin Code : \_\_\_\_\_

E-mail Id: \_\_\_\_\_ Contact Numbers: \_\_\_\_\_

**FINAL YEAR / FINAL SEMESTER / FINAL PASSED EXAMINATIONS DETAILS**

Name of the Examination: \_\_\_\_\_ Semester / Year \_\_\_\_\_

Seat Number: \_\_\_\_\_ Month and Year \_\_\_\_\_ Result \_\_\_\_\_

Name of College/Institute/Dept. \_\_\_\_\_

Mode of Study: Regular / Distance

Signature of the Student

**INSTRUCTIONS :**

- Fees :** a. For Certificate / Diploma & Bachelor's Degree : Rs. 500/-  
b. For P.G.Dip./Master's & B.Ed : Rs. 500/- / M.phil & Ph.D. : Rs. 550/-
- Late Fees :** a. For Certificate / Diploma & Bachelor's Degree : Actual fees i.e. 500/- + 500/- for delay of **every** 02 years from the date of convocation  
b. For P.G.Dip./Master's & B.Ed : Actual fees i.e. 500/- + 500/- for delay of **every** 02 years from the date of convocation  
c. For M.Phil & Ph.D. : Actual fees i.e. 550/- + 550/- for delay of **every** 02 years from the date of convocation
- In case, the DEGREE / DIPLOMA Certificate is to be sent by post, an additional amount of **Rs.50/-** towards postal charges be remitted
- Fees can be paid by Cash/RTGS/NEFT/QR Code should be in favour of "The Registrar SNDT Women's University, Mumbai."

**(a) Details about RTGS/NEFT: BANK NAME: CANARA BANK, BRANCH: SNDT,**

JUHU MUMBAI - 400049, ACCOUNT NUMBER: 4634101000022, IFSC CODE:

CNRB0004634, Details about QR Code please visit to our website: [sndt.ac.in](http://sndt.ac.in) click

on Exam Section click on Fee Structure at the end of page QR Code is display.

**(b) Payment details of the students:**

From Account Name: \_\_\_\_\_

Reference Id / UTR Number : \_\_\_\_\_ Date \_\_\_\_\_

From Account Number: \_\_\_\_\_ Bank Name: \_\_\_\_\_

and please send scan copy of this form on given mail ID [qr.rtgs.neft@exam.sndt.ac.in](mailto:qr.rtgs.neft@exam.sndt.ac.in)**5. List of Documents to be enclosed with application form :**

- Receipt for fees paid - **UNIVERSITY COPY** (if fees paid by cash at Accounts Unit Counter of Pariksha Bhavan, Juhu)
- Photocopies of **all** **Marksheets** attempt wise - individual as well as consolidated (including ABSENT/FAIL/ATKT/PASS) **should be readable and serially attached Semester I, II, etc.**

**6. Processing Time :** Usually takes 15 working days.**7. Fees once paid will not be refunded.****8. Incomplete and wrong details** In application will not be entertained and no correspondence will be made in that behalf.**9. In case of Incomplete document or less fee paid** the working days will be calculated after the completion of the document or payment of fee.**10. Student can collect their Degree / Diploma Certificate** In Person or by giving proper Authority Letter alongwith Identity Proof.